



# **YEARLY STATUS REPORT - 2022-2023**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**GOVT. VEER SURENDRA SAY PG  
COLLEGE GARIABAND CHHATTIGARH**

- Name of the Head of the institution **Dr. RAMKISHOR TALWARE**
- Designation **ASSISTANT PROFESSOR**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **07706296134**
- Mobile no **9981891466**
- Registered e-mail **gcgariaband@yahoo.com**
- Alternate e-mail **gcgariaband@gmail.com**
- Address **RAIPUR-DEOBHOG ROAD NH-130  
INFRONT OF SAI TEMPLE**
- City/Town **GARIABAND**
- State/UT **CHHATTIGARH**
- Pin Code **493889**

#### **2.Institutional status**

- Affiliated /Constituent **YES**
- Type of Institution **Co-education**
  
- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Pt. RAVISHANKAR SHUKLA UNIVERSITY  
RAIPUR CHHATTIGARH
- Name of the IQAC Coordinator Dr. NILAMBER PATEL
- Phone No. 9753233141
- Alternate phone No. 7000207503
- Mobile 9753233141
- IQAC e-mail address gcgariaband@yahoo.com
- Alternate Email address gcgariabad@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://govtpgcollegegariaband.in/>

**4. Whether Academic Calendar prepared during the year?** No

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.78	2022	20/12/2022	19/12/2027

**6. Date of Establishment of IQAC** 22/06/2012

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary, DA, HRA and Arrears Allotment 2022-23	SALARY /DA/Arrears	state government	2022-23	21533474=00
Books and stationary for st sc students	BOOK Bank Scheme	state Government	2022-23	371307=00
NAAC/ EQUIPMENT/COMPUTER/REPAIR/MAINT . /	STATIONARY/EQUIPMENT/NAAC/REPAIR	STATE GOVERNMENT	2022-23	2655400=00

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. College building painting maintenance 2. Subject wise seminar for PG Students. 3. Net/Set/Competition Exam Coaching Classes Organized

by our teaching staff. 4. Sanitary Wending machine and burn unit has been installed 5. Construction of platform with lecture stand and slider white board for the class rooms has been done

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
HEI will improve online teaching facilities like, internet speed, lecture recording and managing online content delivery.	Arranged sufficient facilities for online class conduction
Induction program will be organize, and the code of conduct will be told and oath taking to new student will be conducted	The Induction program has been organized, and the code of conduct, Lab-manual etc. has been asked to follow to the new enrolled students.
Net/Set/Competition Exam Coaching Classes Organized by our teaching staff.	Our Assistant professor taken coaching classes for Competition Exams.
The request for new post of Teachers will be demand from the Department of Higher Education. New courses will be started by the college.	Proposal Send to Higher Education

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
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**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	20/02/2024



<p><b>15.Multidisciplinary / interdisciplinary</b></p>
<p>Government Veer Surendra Say PG College Gariaband (Chhattisgarh) follows the spirit of multidisciplinary and interdisciplinary teaching learning processes. This institute has arts, science and commerce departments. There are undergraduate programmes namely, B.A. B.Sc. B.C.A and B.Com. In the institution, there are different post-graduation programmes being run in the different subjects. In the multidisciplinary approach, the common topic is seen through the different perspectives of the different subjects. All the subject departments look at a topic from their own ways. For example, the issue of health awareness is seen by the different subject departments in their own ways and on the bases of their own subject contents and methods. There are common issues being taught in the different subjects but these issues are dealt in the different ways based on the subject-wise approaches. The interdisciplinary approach links the different subjects.</p>
<p><b>16.Academic bank of credits (ABC):</b></p>
<p>not applicable</p>
<p><b>17.Skill development:</b></p>
<p>There are many activities run(N.S.S./Red Cross/Sweep Programme/Career Guidance/Educational Tour ) in the institute that help the students to develop their different life skills. These activities aim at enhancing communication skills, creative skills, critical skills, cross-cultural understanding skills and digital skills. The institute organizes different activities in which the students get opportunities to participate. All of these activities help the students of the institution to develop creative, positive and progressive ways of thinking In the different departments of the institution, the teachers plan and execute skill development programmes meticulously and all of these programmes help the students to add new merits to their personalities.</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>Not Applicable</p>
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>
<p>The outcome based education is the priority of the institution. All the departments have the detailed course outcomes as well as programme outcomes. The teaching learning processes aim at</p>

achieving the set outcomes. The set outcomes are treated as the guiding parameters to attain the educational outcomes. All the teachers of the different subjects prepare their lesson plans as per the determined outcomes. These outcomes direct the teachers plan not only teaching materials but also teaching methodologies. The students are encouraged to know the course outcomes as well as programme outcomes. The teachers determine the course outcomes that are to be attained during the course is being completed.

**20.Distance education/online education:**

Our college have study center of Pt. Sunder Lal Sharma (Open) University Bilaspur (C.G.).

**Extended Profile**

**1.Programme**

1.1	172
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	1932
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1131
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	600
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	13
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1918044
4.3 Total number of computers on campus for academic purposes	12

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution ensures effective curriculum delivery through a well planned and documented process:**

**The syllabus is decided by the board of studies of Pt. Ravi Shankar Shukla University Raipur Chhattisgarh. The head of the**

institution conducts the staff council meeting at the beginning of the session for effective implementation of curriculum, gives appropriate guidelines and advice to the entire faculty members. Senior teachers and IQAC coordinators also contribute their valuable comments and views on the implementation of the syllabus. The Institute develops and provides action plans for effective implementation of the curriculum in the following ways:

- Faculty members individually propose their plan of action by dividing the curriculum broadly for the entire session, considering the potential of the students.
- A copy of the syllabus is attached by the faculty members in their daily diary notebook for reference.
- Seminars by the students, tutorials, extra classes are organized.
- Along with the unit class tests, an internal exam is also conducted in the month of February.
- Project and fieldwork are given to Post Graduate students.
- Geographical tours etc.
- Career-oriented lectures and quiz competitions are organized.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic year begins in July every year and ends in June. merit list according to the marks is prepared and displayed on the college Website & Notice Board. Class wise time table is prepared and displayed on the notice board. The synopsis is prepared for UG/PG classes at the beginning of the session. UG part I and PG 1st semester classes start from July. Annual Exam is held in March April for UG classes and exams for P.G. courses are held in June and December as per the university rules. Guest lectureers are appointed against the vacant posts.. Induction programme for the new comers to make them aware of the the main curriculum, extra curricular and co-curricular activities are organized by different departments. Internal assessments tests are conducted

for PG classes before the semester exam every year and marks obtained in those tests are taken into consideration in the final examination. pre final exam r UG classes are conducted in January every year and 10% marks obtained in those tests are added to the marks of Annual exams. Extracurricular activities are conducted to help the students to gain knowledge in different aspects. Annual function and Annual prize distribution are organized..

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are various cross-cutting issues related to knowledge like gender equality, human rights, sustainability, human value, professional ethics and environmental awareness which is provided to the students by Institution. The institute organized educational and motivational lectures for skill development programs, sweeping programs, legal awareness programs for gender equality and

domestic violence etc. Environment education is a compulsory part of the undergraduate course as well as M. A. Economics student. In this subject, the project is prepared by the students and classroom discussion is conducted. M. A political science student reads the human rights values as well as the environmental debates. NSS wings and Red Cross society conduct a number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues. For all these enrichment programs, the college appoints various in-charges to conduct the different works. The in-charge teacher conducts meetings and takes the important decisions regarding the enrichment programs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

641

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

722



File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute identify the special need of advanced learners and slow learnersthrough classroom introduction, seminar conducted by the student, experimental work and group discussion. Special Help-Desk which is created at the college which comprise both teachers and student volunteers. They help students in combating the individual issues they face both inside and outside the classroom.Classroom interaction, unit test, seminar presentation, internal examination before the annual exam.

- Slow Learners are assisted with remedial classes and informed about the careers they can pursue.
- Advanced Learners are informed about the competitive exams they can appear for.
- Guidance for subject syllabus, reference books, extra classes, class tests.
- While undertaking class level and innovative projects, they get to learn the importance of teamwork, cooperation and interdependence.
- Special guest lecture by a local imminent person specialising in a particular field.
- Carrier guidance for competitive exams of all types.
- Library facilities.

- Classroom interaction, unit test, seminar presentation, internal examination before the annual exam.
- Students are also given the opportunity to participate in inter-college competitions, all of which contribute towards the enhancement of their abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1932	11

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and fieldwork method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional blackboard presentation method, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Also, an Audio-Visual method of teaching is used, like PowerPoint presentations and computer-based materials. Learning is made interesting besides the conventional oral presenting methods.

Following are some of the Student-centric methods used by the faculties of our college:

**Black-board presentation:**

In this method, each student is given a certain question. And the student has to come and solve the problem on the blackboard. The

department of Mathematics and Commerce applies this method.

Group Learning Method:

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments.

Student Seminars:

The Student seminars are timely organized wherein the papers are presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in the effectiveness of the classroom. It is a tool for teaching and learning itself, the medium through which teachers can teach and learners can learn. It appears in many different forms.

Learning Management System (LMS) & E-Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by some faculty members in classrooms.
2. The use of multimedia teaching aids like LCD projectors,
3. Social media Whatsapp groups are also formed. In this group, the important study material are sent. Notes, old question papers,

4. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks are conducted in the seminar hall using ICT facilities. Other departments e.g., B.C.A., B. Com. and M.Com. uses ICT tools.

5. If any problem or exercise is unsolved, then it is put in this media. The teacher search for the solution and sent it to the student. Especially in B.Com. and B.Sc. Mathematics.

6. ICT is also beneficial to access useful university information which is then passed on to the students. Information regarding the college activities is sent to faculties

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

Nil

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

ransparency initiatives at the Institute level for the internal assessment:

- There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in the 4-unit tests and 2-terminal examinations,
- The schedule of the internal examination is decided at the beginning of the session,
- The marks of the unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of the obtained mark is written in the register. If there is any difference or discrepancy in their marks, it can immediately be corrected.
- The test copy of the unit test and the quarterly test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the classrooms, especially in mathematics.
- A student has to present his answer among other students. This method releases the shyness of a student and develops the self[1]confidence in him. This method is very useful for the personality development of students also.
- In PG classes, a student has to attend the internal examination compulsorily.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a mechanism to deal with the internal examination related grievances.

There are two type of Examinations in the college viz., internal examination organized by the college and external examination organized by the university.

Similarly, in the postgraduate course programs, there are 4 or 5 internal examinations according to one paper each. Which are projects and /or presentations according to their syllabus.

In brief, the grievance are resolved in the following manner:

(a) Before Examination: Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

(b) During Examination: (i) Internal Examination: During internal Examinations, .

(ii) Theory Examination: College Instant reports to University Examination Section,

(c) After Result Declaration After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, the application of student is forwarded to university for corrective action

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes of Bachelor of Arts:

Knowledge and understanding of arts field: ]Improve there Reading and writing skills.,Students will develop an ability

Program outcomes of Bachelor of Science :Understand the methods of science, To understand the methods of science, and can explain why scientific knowledge is both contestable testable by future inquiry.

Program outcomes of B.Com.& M.Com.

To apply basic mathematical and statistical skills .Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation,

## M.A. Sociology

Better understanding of real life situation: The ability to apply sociological concepts and theories to the real world and ultimately their everyday lives

## M.A. Economics

Demonstrate knowledge of theories, policies, and empirical findings of economics.

## M.A. Political Science

Understand the fundamentals theories, political process and issues of national and international politics,

## M.A. Geography

Program outcomes of Master of Arts in Geography:

## M.A. Hindi

Master of Arts program with Hindi subject focuses on The learning of Hindi language as well as Hindi literature with other subject areas related to it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### For Post- graduate courses

1. Class Presentation are conducted by the teachers in the respective courses.
2. Written Assignments and class tests .
3. Project work if required for the course. for e.g M.A. in



## Sociology, Pol.Scienc and M.Com.

For Under- graduate courses

1. Class presentation on a particular topic. ,Quarterly examination
2. Pre-Examination
3. Project /Field work for environmental studies.

5. Class presentations and tests are conducted by the teachers in their respective courses, .

6.Students have to fulfil the criterion of requisite attendance as well as project /presentation and class test , as per the university norms.

7. Assessment is structured as per the University norms which including both the Internal Assessment and the end semester examination marks.. Marks of Marks of Unit test and Quarterly exams are recorded in a registers.

8. The college strives to create an environment for the development of other skills, abilities and attitudes essential for an overall development of a student.The college provide a wide range of choices in terms of co-curricular activities like Debate competition, Important celebrations are also observed in the college like Hindi-diwias, Womens' day , Constitution day, Voter awareness day, AIDS awareness, Blood-Test , Population Awareness day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[Nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The laboratory are the best centers for the tranfer of knolede thruw technology based practical. the spacious class rooms and smart rooms are well stablised for the conduction of class room, internal semminor, guest lecture and power point presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

the institute organizes and participates in various extension activities with the double objectives of not only sensitizing students about various social issues but also contributing to the community by strengthening participation. organizing such events creates awareness about the society and students feel their social responsibilities. the institute has the registered units of NSS, Youth Red Cross. these units take the social responsibilities of the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

210

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with all the physical facilities that provide the students and teachers with the class one teaching and learning facilities. Following are detailed information about the infrastructure of campus:

College main building: The college compound is secured with a wall boundary all around. The college campus is spread in the area. The institution has a building of its own, it has a total of 27rooms. The ground floor comprises a Help Desk at the entrance, Principal's room, Staffroom, Office, Examination control room, Storeroom. Separate classrooms are allotted to each postgraduate course, physics are also there on the ground floor. Activity room

for NSS, Red cross and Sports room.

RUSA Building: Rusa building is established recently in the year 2018. It has 8 rooms

The College campus has a cycle stand and a proper parking space Campus building is secured with CCTV cameras all around.

The college has drinking water coolers and lavatory facilities on both the floors for students, teaching and non-teaching staff.

There are laboratories for physics, chemistry, zoology and botany, geography and computer. All these labs are equipped with all the necessary equipment and instruments

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College campus has adequate facilities for co-curricular activities. It has facilities to organise cultural activities, sports, and games both indoor and outdoor. College also has a gymnasium for students. These facilities enable students for the overall development. Following are the details of the facilities in the college:

Cultural Programs: Cultural activities are conducted all through the academic year. The college has a culture committee comprising of both students and teachers. On separate occasions activities like skit and plays, debate and extempore, essay, poetry competition. rangoli, aplan poster and painting competitions.

The college put a lot of stress to promote the regional Chhattisgarhi culture and traditions. Students are encouraged to perform and participate in Chhattisgarhi dances. Dances like Suwa, karma, dadariya, panthi ,raut bhojli are to name a few.

The Culture Program committee is fully equipped with the necessary items required for the successfully running of the program right from chairs, carpets, staged decorative, dress materials etc.



### Sport Facilities:

The college has both indoor and sports facilities. Many students from the institution have represented the college at the district ,.university and state levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.56

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a huge collection of essential books which is managed by the book lifter. Under different funds every year books are added to the library. In total there are 11,148 books out of which, 6411 books under Book Bank Fund, 832 books under Jan Bhagidari, 1655 books under UGC, 855 books under BPL, 1126 books under RUSA .

As yet there s no formal software purchased and installed in the library recordings at the library are maintained manually on regular basis. The following process is carried out on a regular process:

1. Maintenance of the Issue records of book
2. Listing of books by authors name, publishers, subject wise.
3. Receipt and billing records or books are regularly maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

247285

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

220

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are most important for teaching. Understanding this we have one smart classroom and one digitally equipped conference hall. The college building is facilitated with Wi-Fi connectivity available to students and teachers. Keeping in mind the necessity of continuous internet access we plan to extend the Wi-Fi facility to the newly constructed RUSA building. There are 32 computers which are made available to the college students to do project works.

Almost all of the office works are done using ICT. Following are some of the frequent updates of IT facilities done by the college:

- 3 Computer Operators who appointed under the Jan-Bhagidari scheme to help in regular maintenance of the IT facilities.
- Desktop, Computers and office Laptops are regularly updated and anti-viruses are installed.
- CCTV installed in every classroom are timely checked.
- The college website is maintained by a separate agency called Ravi solutions, Durg, for which the college pay them

a fee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

o maintain an Institution of strength like ours a systematised procedure is required. Committees are formed for the regular inspection of all the physical, academic and support facilities available at the college. Given below are some of the steps taken by the college to keep a check at the classrooms, laboratories, smart rooms, conference rooms, stadiums, campus compound.

Inspection and Physical verification:

Every year each department has to present list of conditions of their equipment, books, and other physical properties. An account of new purchases is also made.

Cleanliness program :

For the proper maintenance of the college and its properties, from time to time cleanliness is a must.

Following are the measure taken under the cleanliness program:

1. For the work of cleaning the college campus, there 4 employees under Jan -Bhagidari Samitiat the college.
2. Classroom, Staffroom, Principal's room, smart room, laboratory, verandah, toilets are cleaned on regular basis, The help sweeper cleans the rest of the college compound one in a week.
3. Water coolers are checked and cleaned every week. The drainage is checked and blockages are cleaned if any.

For the maintenance of the libraryBook lifter appointed under JBS

.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1545

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.govtpgcollegegariaband.in/">http://www.govtpgcollegegariaband.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**111**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**111**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

03

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

To instil leadership qualities among the students their representation in various administrative bodies of colleges are made sure.

### Student Union:

Every year the Student union is constituted by direct election or by nominations through merit according to government rule. In this process, Student Union President, Vice-president, Secretary, and Joint-secretary are nominated on a merit basis. The class representative of each class is also nominated. There is an in-charge senior teacher for the student union, nominated by the Principal.

### Anti-ragging committee:

An anti-ragging committee is formed at the college. At the beginning of the semester, every student is made to fill a form to not get involved in such activities. One member from senior student and one member from the junior student is nominated. During the orientation, the program committee has an anti-ragging squad and a team of teachers, local citizens, administrative officers, guardians of students and the Principal.

### Representation of students in Co-curricular activities:

Under the banner of NSS, student representation is done. Many yearly activities are conducted under them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

249

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a strong community of passed-out students who serve society in different ways. The Institution takes pride in its students who are now serving in different sectors like Education, Business, and also at various Govt. sectors. The Institution doesn't hold any registered Alumni association but there is a strong community of passed-out students who are always there to serve the Institution whenever required.

The students who now are teachers at schools are often called Invigilators for various competitive exams which are held at the College. Similarly, local businessmen who once were part of the college are always willing to serve their part when needed. As it's a small city the Alumni are always eager to be part of the college activities like cultural, social, annual, NSS gatherings and help students in various ways.

The Institute collects Donations from the Alumni of the college and have made fixed deposits of these Donations which is known as the Alumni Donations. The money is then used every year to give Gold, Silver, and Bronze medals to students.

In the coming years, we plan to have a registered body of Alumni so that much more work could be carried out efficiently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. Veer Surendra Say College of Gariaband is committed to: -

The Philosophy of "Do not deviate yourself from the truth".

-The vision of Pandit Ravishankar Shukla in the field of education and social emancipation in India.

- The blend of Modern Education and the time tested traditions of Vedic Wisdom.

- Ideology of staying true Indian Culture and Traditions.

- And above all, the concept of secularism without hurting the sentiments of any community or caste and creed.

**Mission-**

Since the inception of Govt. Veer Surendra Say PG College Gariaband the mission and goal is to adopt dynamically and continuously to the needs of the emerging educational system. Today the college has been alert and responsive changing societal priorities, shaping principles of growth and productivity in a period of rapid change, and the emerging aspirations of youths.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are committees formed at the Institution where effective leadership is visible in our institutional practices where there is decentralization and participative management is also visible.

Following are some of the platforms that focus on effective leadership among the students: NSS Committee: - Various activities are conducted throughout the academic year under the banner of NSS. - Group leaders are formed to conduct workshops and one-day or seven-day camps. - The Flagship Program carried out at the village is an opportunity for the student to practice and learn the responsibility and leadership attitude. Student Union: Student Union form every year is a perfect example of learning effective leadership which is a decentralised platform . The post bearers are nominated. Along with it, the assistant body of student and class representatives are also made. Sports committee, Youth red-cross Cell, Anti Ragging Committee, Women Empowerment Cell : These Bodies formed at the Institution not only help in encouraging cooperative work but majorly help in building leadership and governance qualities among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the college has a perspective plan for development. An inclusive plan for development consists of three factors: Academic Growth: - New courses are being added every year as per the students demands. - In the last four years, M.A. in Sociology, M.Com, B.C.A., B.A.in Geography, Sanskrit and English literature courses have been introduced. - As the SVC has a very good

infrastructure for Computer Labs, therefore, planning for more smart rooms. - The College has already proposed plans for M.Sc in Chemistry, M.A. in English and History. - College is working hard to strengthen at Alumni network. Enhancement of Infrastructural Support: -Renovations and expansion of the library with a common reading area. -Developed ICT Labs in the college building. -Renovated Science Labs, office area and classrooms with the facility of Projectors etc. - Making the campus environment friendly for the differently-abled. Human Resources & Extension Services: - Enriching the quality of life in the institution by providing a cordial atmosphere among Faculty, students and administration. Providing opportunities to participate and organize workshops and flagship by organising camps at selected villages etc. -Updating the didactic pedagogical skills. -The Institution has always tried to ensure continuous and intensive student engagement with social issues through extensive community outreach programs.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the orders, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines: 1. Order received by the Affiliated university 2. Order received by the Department of Higher education, Chhattisgarh Government 3. Order received by the UGC. 4.The order was received by MHRD, GOI.

Appointment and Service rules: Particularly there are three types of appointments in the college. First is the government recruitment, second by the Local Janbhagidari (JBS) Committee and third by Guest appointments. Government employees and faculties are appointed and governed by the government's rules and service conditions, The JBS employees are appointed for a fixed time period for each or teaching purpose. Their payments are decided by

the Local-Janbhagidari committee. There is no service rule for them. The Guest lecturer is also appointed for each semester by the college as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It's our priority to conduct effective welfare measures for teaching and non-teaching staff. These measures are conducted as per Government and UGC rules. Colleges as an Institution has made welfare schemes. Following are the main existing effective welfare measures for non-teaching staff:

1. GPF/CPF/DPF benefits- for provident fund.
2. GIS benefits - for group insurance.
3. Medical leave and maternity leave, for eligible staff.

4.E.L. [earn leave]

5.Festival allowances

6.Summer break, winter breaks and other gazetted holidays.

7. Casual leave and optional leave. 8.Uniform to class-D employee

Following are the main existing effective welfare measures for teaching staff:

1.GPF/CPF/DPF benefits- for provident fund.

2.GIS benefits - for group insurance.

3.Medical leave and maternity leave, for eligible staff.

4. E.L. [earn leave]

5. Medical reimbursement, as per government law.

6. Summer break, winter break and other gazetted holidays.

7. Casual leave and optional leave as per rules.

8. Measures are taken for the teaching staff to attend a refresher courses, orientation courses, seminars, workshops, conferences, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0



File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance-based evaluation. The first is called "PBAS" and the second is called "annual secret-report". The PBAS provides feedback to the faculty member. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above sets related to points and sub-points. Another type of evaluation is called the secret report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. Another type of evaluation is called the secret report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to the higher authority of the Higher Education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. Internal Audit:

Internal audit is done by the committee formed internally in the college. Where they check every bill and receipt of every purchase and expenditure by the college. As there is no cashier in the college, faculty take turns to maintain the cashbook, receipt, bills and vouchers. It is then checked by the internal team of auditors.

**External Audit:** The external audit is carried out as per the University guidelines. The team of auditors from the Higher Education of Chhattisgarh come to do the audit at the Institution. With the help of a Chartered Accountant , auditing is done and a certificate is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name Principal. However the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every

year in the beginning of the session, or whenever needed. The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, Janbhagidari Fund: This is very important fund to run the self-financing courses of the college. The main aim of construction of JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, . The fund is mainly spent for the salary of JBS teachers. This fund is also audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assures its quality through IQAC. The IQAC came into existence on date 22.06.2012. The aim of constitution of IQAC is to monitor the academic development through IQAC. action to improve the academic and administrative performance of the institution. After the establishment of IQAC committee in the college, it decided to accreditate the college by NAAC accreditation. It has a standard guideline provided by the UGC. The feedback is analyzed, tabulated and uploaded in the college website. 3. The suggestions received from these stackholders are put in-front of the Principal. . 8. Preparation of annual quality assurance report (AQAR) yearly. Academic Audit through IQAC: The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education. At the beginning of the academic session, the committee collects the academic plans including publication, extension activity, innovative assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The SWOT analysis is done by the respective HoD's of the department The department evaluation report is then put in front of the Principal. The department evaluation report is then uploaded in the website

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) is established in the college. Since then its focus on improvement of quality is being done by various methods. For this, the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The availability of teachers is done by the fund of the Janbhagidari committee. is also filled by this advertising. d) Use of ICT in teaching and learning: The IQAC motivates faculty to give the message, notices and study material to students. For this purpose, faculty have created WhatsApp groups for students. The educational use of social media has also been utilized to establish communication with the students and peers. (e) Projector/PPT presentation: Some class. Teacher occasionally takes, but not regularly their classes through smart-board, ppt presentation. Motivational lectures and guest lectures are also organized with the help Projector/PPT presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution vows equality and equity among students. All Girls and boys students study in a common classroom. Also, all the students are treated equally irrespective of their gender. College is careful about maintaining gender equality and take extra steps to promote the same. From time to time awareness programs are conducted at the college. The followings are some of the examples:

**Mahila- Sashaktikaran Samiti/ Women Empowerment Cell :**

This cell promotes awareness about empowerment among women. Guest lectures were organised where eminent women personalities were called to give lectures and motivate young girls at college.

**Flagship program under NSS. :**

Awareness rallies about 'beti bachao,beti padhao' was organised under the banner of NSS.

**Girls' common room:**

A separate Girls common room is created with the purpose to provide a common place for girls.

**Safety and Security measures:**

The college keeps the issue of safety and security of its students on the top of its priorities. The identity-Cards of all the students of the college are checked at the main entrance of the

college. It stops outsiders to enter the college building. There are many C.C.T.V. cameras installed in the college that provide tight security vigilance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Different types of wastes in the college both degradable and non-degradable wastes are disposed of carefully under the proper supervision of the cleaning staff.

**Solid Waste Management :-**As per the state government order of proper disposal of garbage, colleges has a place on their campus where the solid wastes materials are disposed. This system is called 'Ghurwa' Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

**Liquid Waste Management:-** The college is equipped with the proper drainage system. The wastewater is carried out through the pipeline. This system is made by the Public Welfare Department of

the state government.

**Biomedical Waste Management:-** There is no biomedical waste management system in the college.

**E-waste Management:-** There is no e-waste management system in the college.

**Waste recycling system:-** There is no Waste recycling system in the college.

**Hazardous chemicals and radioactive waste management:-** There is no Hazardous chemicals and radioactive waste management system in the college.

**Additional:** College has established is rainwater harvesting system. The college has a huge compound, all the rainwater then gets stored underground due to the harvesting system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **D. Any 1of the above**



1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**D. Any 1 of the above**

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution take extra effort and initiatives in providing an inclusive environment i.e. tolerance and harmony towards different cultural, regional, linguistic, communal socio-economic and other diversities.

Tolerance towards cultural and regional diversities:Our college comprises of a diverse group of students joining from neighboring cities and villages. Teacher and students jointly celebrate all the cultural and regional festivals like New-year, Pre-Diwali, advanced Christmas, and eid celebrations. All the local memorable days are also observed in the colleges. College and every one part of it take it as a responsibility to never distinguish anyone on the basis of colour, caste creed and religion.

Addressing the linguistic diversities : Students from different linguistic diversities attend our college. To promote Chhattisgarhi, college attempts competition and programs in the Chhattisgarhi language. Chhattisgarhi is also spoken between students and teachers occasionally. In this way the institute efforts/initiatives in providing an inclusive environment where no one is left behind.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional Day is observed every year in the college. On this day along with the celebration and cultural activities, an extensive lecture is carried out on the values, rights, duties and responsibilities of citizens to the students. Apart from that, the college continuously tries to sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. Some of them are as follows: Independence Day, Republic Day and other National events are celebrated and the constitutional rights are remembered. On this occasion lecture of Principal and staff members are organized. The oath of saving constitutional values was taken. The lecture on abiding by fundamental rights and fundamental duties are stated. SVEEP Programs, Rally, Oath, Competition etc. are also organized. Every student is motivated to take part in voting. The NSS unit of college celebrates National voter's day on 25 January every year. Teacher and staff members are allotted duty a They are also engaged in conduction of local election like Gram Panchayat, Nagar Panchayat, Nagar Nigam and Legislative and Parliamentary elections.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website** E. None of the above

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates all the national and regional festivals. Special Diwas, Jayanti and festivals in are celebrated together with the students. National festival like Independence day and Republic day is celebrated every year. In this program, all the freedom fighters are respected by the Principal, staff members including teaching and non-teaching staff, class- C and D worker, and Students. College gives salami every year to, Sahid Kishore Pande. Note that Kishore Pande was attacked by Naxalites and died on duty. Students present slogans, songs or lectures on this occasion. Vivekanand Diwas is celebrated as Yuva Diwas and NSS day are the other two events in which students gather in a room and give slogans, lectures or songs. Competitions are also held. Staff and Student put flower's garland to Swami Vivekanand. On Teacher's day students meet in college to honour respected teacher Dr Radhakrishnan. National Unity day, students and teachers take Oath for national unity. On International Yoga Day, all staff and students gather early on the campus. They perform Yoga and learn the importance of yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1- Teaching Program " For the students by the students"

Providing education to undergraduate college students by postgraduate students. it has been observed that launching of this program has significant impact among all the ug and pg students. by offering this program, P.G. students benefited by developing leadership quality, mentorship, communication skill, time management, dealing with students simultaneously U.G. students learn in very friendly environment and understand very easily all the aspects. Graduate students also trying to teach and also learn to express themselves by seeing postgraduate students.

### Best Practice II - Endowment/ Proficiency Prizes.

The endowment prizes allow gifted students to turn opportunity into action and make the absolute best use of their time to challenge themselves and excel. Time & time again when a striving student faces a financial or logistical obstacle, the fund allows us to make a strategic investment that in turn enables the student to solve the problem and move forward in the most efficient and productive way. Government PG College, Gariaband every year announces endowment prizes for the students in each academic year and in each subject. All the faculty members of the college including Principal contribute maximum for these prizes.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is a "Ragging free campus for five years. Ragging is a problem in many colleges of higher education. Our institution has no cases of ragging or harassment. Ragging is a practice in colleges, hostels and other educational institutes where the senior or an influential person tends to demoralize defame the juniors through the means of verbal or physical abuse and harassment.No fear and tension in the mind of a student are present and they can attend their classes freely without any pressure of the seniors. The students of our institution are told in the induction program held at the very beginning of the session. The institution teaches them about personality development and students are well-mannered, quite disciplined & friendly. Thus the campus completely eliminates the ragging pattern from its roots to prevent its expansion and growth. Hence this distinctive imparts uniqueness to the college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process:

The syllabus is decided by the board of studies of Pt. Ravi Shankar Shukla University Raipur Chhattisgarh. The head of the institution conducts the staff council meeting at the beginning of the session for effective implementation of curriculum, gives appropriate guidelines and advice to the entire faculty members. Senior teachers and IQAC coordinators also contribute their valuable comments and views on the implementation of the syllabus. The Institute develops and provides action plans for effective implementation of the curriculum in the following ways:

- Faculty members individually propose their plan of action by dividing the curriculum broadly for the entire session, considering the potential of the students.
- A copy of the syllabus is attached by the faculty members in their daily diary notebook for reference.
- Seminars by the students, tutorials, extra classes are organized.
- Along with the unit class tests, an internal exam is also conducted in the month of February.
- Project and fieldwork are given to Post Graduate students.
- Geographical tours etc.
- Career-oriented lectures and quiz competitions are organized.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

## Continuous Internal Evaluation (CIE)

An academic year begins in July every year and ends in June. merit list according to the marks is prepared and displayed on the college Website & Notice Board. Class wise time table is prepared and displayed on the notice board. The synopsis is prepared for UG/PG classes at the beginning of the session. UG part I and PG 1st semester classes start from July. Annual Exam is held in March April for UG classes and exams for P.G. courses are held in June and December as per the university rules. Guest lectureers are appointed against the vacant posts.. Induction programme for the new comers to make them aware of the the main curriculum, extra curricular and co-curricular activities are organized by different departments. Internal assessments tests are conducted for PG classes before the semester exam every year and marks obtained in those tests are taken into consideration in the final examination. pre final exam r UG classes are conducted in January every year and 10% marks obtained in those tests are added to the marks of Annual exams. Extracurricular activities are conducted to help thestudents to gain knowledge in different aspects. Annual function and Annual prize distribution are organized..

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

D. Any 1 of the above



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are various cross-cutting issues related to knowledge like gender equality, human rights, sustainability, human value, professional ethics and environmental awareness which is provided to the students by Institution. The institute organized educational and motivational lectures for skill development programs, sweeping programs, legal awareness programs for gender equality and domestic violence etc. Environment education is a compulsory part of the undergraduate course as well as M. A. Economics student. In this subject, the project is prepared by the students and classroom discussion is conducted. M. A political science student reads the human rights values as well as the environmental debates. NSS wings and Red Cross society conduct a number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues. For all these enrichment programs, the college appoints various in-charges to conduct the different works. The in-charge teacher conducts meetings and takes the important decisions regarding the enrichment programs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

641

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
---	--

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

722

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute identify the special need of advanced learners and slow learnersthrough classroom introduction, seminar conducted by the student, experimental work and group discussion. Special Help-Desk which is created at the college

which comprise both teachers and student volunteers. They help students in combating the individual issues they face both inside and outside the classroom. Classroom interaction, unit test, seminar presentation, internal examination before the annual exam.

- Slow Learners are assisted with remedial classes and informed about the careers they can pursue.
- Advanced Learners are informed about the competitive exams they can appear for.
- Guidance for subject syllabus, reference books, extra classes, class tests.
- While undertaking class level and innovative projects, they get to learn the importance of teamwork, cooperation and interdependence.
- Special guest lecture by a local eminent person specialising in a particular field.
- Career guidance for competitive exams of all types.
- Library facilities.
- Classroom interaction, unit test, seminar presentation, internal examination before the annual exam.
- Students are also given the opportunity to participate in inter-college competitions, all of which contribute towards the enhancement of their abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1932	11

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and fieldwork method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional blackboard presentation method, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Also, an Audio-Visual method of teaching is used, like PowerPoint presentations and computer-based materials. Learning is made interesting besides the conventional oral presenting methods.

Following are some of the Student-centric methods used by the faculties of our college:

**Black-board presentation:**

In this method, each student is given a certain question. And the student has to come and solve the problem on the blackboard. The department of Mathematics and Commerce applies this method.

**Group Learning Method:**

**Experiential learning:**

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments.

**Student Seminars:**

The Student seminars are timely organized wherein the papers are presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in the effectiveness of the classroom. It is a tool for teaching and learning itself, the medium through which teachers can teach and learners can learn. It appears in many different forms.

#### Learning Management System (LMS) & E-Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by some faculty members in classrooms.
2. The use of multimedia teaching aids like LCD projectors,
3. Social media Whatsapp groups are also formed. In this group, the important study material are sent. Notes, old question papers,
4. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks are conducted in the seminar hall using ICT facilities. Other departments e.g., B.C.A., B. Com. and M.Com. uses ICT tools.
5. If any problem or exercise is unsolved, then it is put in this media. The teacher search for the solution and sent it to the student. Especially in B.Com. and B.Sc. Mathematics.
6. ICT is also beneficial to access useful university information which is then passed on to the students. Information regarding the college activities is sent to faculties

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

Nil

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded



### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

ransparency initiatives at the Institute level for the internal assessment:

- There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in the 4-unit tests and 2-terminal examinations,
- The schedule of the internal examination is decided at the beginning of the session,
- The marks of the unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of the obtained mark is written in the register. If there is any difference or discrepancy in their marks, it can immediately be corrected.
- The test copy of the unit test and the quarterly test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the classrooms, especially in mathematics.
- A student has to present his answer among other students. This method releases the shyness of a student and develops the self[1]confidence in him. This method is very useful for the personality development of students also.
- In PG classes, a student has to attend the internal examination compulsorily.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a mechanism to deal with the internal examination related grievances.

There are two type of Examinations in the college viz., internal examination organized by the college and external examination organized by the university.

Similarly, in the postgraduate course programs, there are 4 or 5 internal examinations according to one paper each. Which are projects and /or presentations according to their syllabus.

In brief, the grievance are resolved in the following manner:

(a) Before Examination: Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

(b) During Examination: (i) Internal Examination: During internal Examinations,.

(ii) Theory Examination: College Instant reports to University Examination Section,

(c) After Result Declaration After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, the application of student is forwarded to university for corrective action

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Program outcomes of Bachelor of Arts:

Knowledge and understanding of arts field: ]Improve there Reading and writing skills.,Students will develop an ability

Program outcomes of Bachelor of Science :Understand the methods of science, To understand the methods of science, and can explain why scientific knowledge is both contestable testable by future inquiry.

### Program outcomes of B.Com.& M.Com.

To apply basic mathematical and statistical skills .Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation,

### M.A. Sociology

Better understanding of real life situation: The ability to apply sociological concepts and theories to the real world and ultimately their everyday lives

### M.A. Economics

Demonstrate knowledge of theories, policies, and empirical findings of economics.

### M.A. Political Science

Understand the fundamentals theories, political process and issues of national and international politics,

### M.A. Geography

Program outcomes of Master of Arts in Geography:

## M.A. Hindi

Master of Arts program with Hindi subject focuses on The learning of Hindi language as well as Hindi literature with other subject areas related to it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### For Post- graduate courses

1. Class Presentation are conducted by the teachers in the respective courses.
2. Written Assignments and class tests .
3. Project work if required for the course. for e.g M.A. in Sociology, Pol.Scienc and M.Com.

### For Under- graduate courses

1. Class presentation on a particular topic. ,Quarterly examination
2. Pre-Examination
3. Project /Field work for environmental studies.
5. Class presentations and tests are conducted by the teachers in their respective courses, .
- 6.Students have to fulfil the criterion of requisite attendance as well as project /presentation and class test , as per the university norms.
7. Assessment is structured as per the University norms which including both the Internal Assessment and the end semester

examination marks.. Marks of Marks of Unit test and Quarterly exams are recorded in a registers.

8. The college strives to create an environment for the development of other skills, abilities and attitudes essential for an overall development of a student. The college provide a wide range of choices in terms of co-curricular activities like Debate competition, Important celebrations are also observed in the college like Hindi-diwias, Womens' day , Constitution day, Voter awareness day, AIDS awareness, Blood-Test , Population Awareness day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The laboratory are the best centers for the tranfer of knolede thruw technology based practical. the spacious class rooms and smart rooms are well stablised for the conduction of class room, internal seminor, guest lecture and power point presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	



3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

the institute organizes and participates in various extension activities with the double objectives of not only sensitizing students about various social issues but also contributing to the community by strengthening participation. organizing such events creates awareness about the society and students feel their social responsibilities. the institute has the registered units of NSS, Youth Red Cross. these units take the social responsibilities of the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

210

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with all the physical facilities that provide the students and teachers with the class one teaching and learning facilities. Following are detailed information about the infrastructure of campus:

**College main building:** The college compound is secured with a wall boundary all around. The college campus is spread in the area. The institution has a building of its own, it has a total of 27rooms. The ground floor comprises a Help Desk at the entrance, Principal's room, Staffroom, Office, Examination control room, Storeroom. Separate classrooms are allotted to each postgraduate course, physics are also there on the ground floor. Activity room for NSS, Red cross and Sports room.

**RUSA Building:** Rusa building is established recently in the year 2018. It has 8 rooms

The College campus has a cycle stand and a proper parking space Campus building is secured with CCTV cameras all around.

The college has drinking water coolers and lavatory facilities

on both the floors for students, teaching and non-teaching staff.

There are laboratories for physics, chemistry, zoology and botany, geography and computer. All these labs are equipped with all the necessary equipment and instruments

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College campus has adequate facilities for co-curricular activities. It has facilities to organise cultural activities, sports, and games both indoor and outdoor. College also has a gymnasium for students. These facilities enable students for the overall development. Following are the details of the facilities in the college:

**Cultural Programs:** Cultural activities are conducted all through the academic year. The college has a culture committee comprising of both students and teachers. On separate occasions activities like skit and plays, debate and extempore, essay, poetry competition. rangoli, aplan poster and painting competitions.

The college put a lot of stress to promote the regional Chhattisgarhi culture and traditions. Students are encouraged to perform and participate in Chhattisgarhi dances. Dances like Suwa, karma, dadariya, panthi ,raut bhojli are to name a few.

The Culture Program committee is fully equipped with the necessary items required for the successfully running of the program right from chairs, carpets, staged decorative, dress materials etc.

**Sport Facilities:**

The college has both indoor and sports facilities. Many students from the institution have represented the college at the district ,.university and state levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.56

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a huge collection of essential books which is managed by the book lifter. Under different funds every year

books are added to the library. In total there are 11,148 books out of which,6411 books under Book Bank Fund, 832 books under Jan Bhagidari, 1655 books under UGC, 855 books under BPL, 1126 books under RUSA .

As yet there s no formal software purchased and installed in the library recordings at the library are maintained manually on regular basis. The following process is carried out on a regular process:

1. Maintenance of the Issue records of book
2. Listing of books by authors name, publishers, subject wise.
3. Receipt and billing records or books are regularly maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**247285**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

220

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are most important for teaching. Understanding this we have one smart classroom and one digitally equipped conference hall. The college building is facilitated with Wi-Fi connectivity available to students and teachers. Keeping in mind the necessity of continuous internet access we plan to extend the Wi-Fi facility to the newly constructed RUSA building. There are 32 computers which are made available to the college students to do project works.

Almost all of the office works are done using ICT. Following are some of the frequent updates of IT facilities done by the college:

- 3 Computer Operators who appointed under the Jan-Bhagidari scheme to help in regular maintenance of the IT facilities.
- Desktop, Computers and office Laptops are regularly updated and anti-viruses are installed.
- CCTV installed in every classroom are timely checked.
- The college website is maintained by a separate agency called Ravi solutions, Durg, for which the college pay

them a fee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2 lakhs



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

o maintain an Institution of strength like ours a systematised procedure is required. Committees are formed for the regular inspection of all the physical, academic and support facilities available at the college. Given below are some of the steps taken by the college to keep a check at the classrooms, laboratories, smart rooms, conference rooms, stadiums, campus compound.

**Inspection and Physical verification:**

Every year each department has to present list of conditions of their equipment, books, and other physical properties. An account of new purchases is also made.

**Cleanliness program :**

For the proper maintenance of the college and its properties, from time to time cleanliness is a must.

Following are the measure taken under the cleanliness program:

1. For the work of cleaning the college campus, there 4 employees under Jan -Bhagidari Samitiat the college.
2. Classroom, Staffroom, Principal's room, smart room, laboratory, verandah, toilets are cleaned on regular basis, The help sweeper cleans the rest of the college compound one in a week.
3. Water coolers are checked and cleaned every week. The drainage is checked and blockages are cleaned if any.

For the maintenance of the libraryBook lifter appointed under

JBS .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1545

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
---	--------------------------

File Description	Documents
Link to Institutional website	<a href="http://www.govtpgcollegegariaband.in/">http://www.govtpgcollegegariaband.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>111</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>111</b>

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>
--	----------------------------

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

03

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

To instil leadership qualities among the students their representation in various administrative bodies of colleges are made sure.

**Student Union:**

Every year the Student union is constituted by direct election or by nominations through merit according to government rule. In this process, Student Union President, Vice-president, Secretary, and Joint-secretary are nominated on a merit basis. The class representative of each class is also nominated. There is an in-charge senior teacher for the student union, nominated by the Principal.

**Anti-ragging committee:**

An anti-ragging committee is formed at the college. At the beginning of the semester, every student is made to fill a form to not get involved in such activities., One member from senior student and one member from the junior student is nominated. During the orientation, the program committee has an anti-ragging squad and a team of teachers, local citizens, administrative officers, guardians of students and the Principal.

**Representation of students in Co-curricular activities:**

Under the banner of NSS, student representation is done. Many yearly activities are conducted under them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

249

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a strong community of passed-out students who serve society in different ways. The Institution takes pride in its students who are now serving in different sectors like Education, Business, and also at various Govt. sectors. The Institution doesn't hold any registered Alumni association but there is a strong community of passed-out students who are always there to serve the Institution whenever required.

The students who now are teachers at schools are often called Invigilators for various competitive exams which are held at the College. Similarly, local businessmen who once were part of the college are always willing to serve their part when needed. As it's a small city the Alumni are always eager to be part of the college activities like cultural, social, annual, NSS

gatherings and help students in various ways.

The Institute collects Donations from the Alumni of the college and have made fixed deposits of these Donations which is known as the Alumni Donations. The money is then used every year to give Gold, Silver, and Bronze medals to students.

In the coming years, we plan to have a registered body of Alumni so that much more work could be carried out efficiently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. Veer Surendra Say College of Gariaband is committed to: -

The Philosophy of "Do not deviate yourself from the truth".

-The vision of Pandit Ravishankar Shukla in the field of education and social emancipation in India.

- The blend of Modern Education and the time tested traditions of Vedic Wisdom.

- Ideology of staying true Indian Culture and Traditions.

- And above all, the concept of secularism without hurting the sentiments of any community or caste and creed.

**Mission-**



Since the inception of Govt. Veer Surendra Say PG College Gariaband the mission and goal is to adopt dynamically and continuously to the needs of the emerging educational system. Today the college has been alert and responsive changing societal priorities, shaping principles of growth and productivity in a period of rapid change, and the emerging aspirations of youths.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are committees formed at the Institution where effective leadership is visible in our institutional practices where there is decentralization and participative management is also visible.

Following are some of the platforms that focus on effective leadership among the students: NSS Committee: - Various activities are conducted throughout the academic year under the banner of NSS. - Group leaders are formed to conduct workshops and one-day or seven-day camps. - The Flagship Program carried out at the village is an opportunity for the student to practice and learn the responsibility and leadership attitude. Student Union: Student Union form every year is a perfect example of learning effective leadership which is a decentralised platform . The post bearers are nominated. Along with it, the assistant body of student and class representatives are also made. Sports committee, Youth red-cross Cell, Anti Ragging Committee, Women Empowerment Cell : These Bodies formed at the Institution not only help in encouraging cooperative work but majorly help in building leadership and governance qualities among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the college has a perspective plan for development. An inclusive plan for development consists of three factors:

**Academic Growth:** - New courses are being added every year as per the students demands. - In the last four years, M.A. in Sociology, M.Com, B.C.A., B.A.in Geography, Sanskrit and English literature courses have been introduced. - As the SVC has a very good infrastructure for Computer Labs, therefore, planning for more smart rooms. - The College has already proposed plans for M.Sc in Chemistry, M.A. in English and History. - College is working hard to strengthen at Alumni network. **Enhancement of Infrastructural Support:** -Renovations and expansion of the library with a common reading area. -Developed ICT Labs in the college building. -Renovated Science Labs, office area and classrooms with the facility of Projectors etc. - Making the campus environment friendly for the differently-abled. **Human Resources & Extension Services:** - Enriching the quality of life in the institution by providing a cordial atmosphere among Faculty, students and administration. Providing opportunities to participate and organize workshops and flagship by organising camps at selected villages etc. -Updating the didactic pedagogical skills. -The Institution has always tried to ensure continuous and intensive student engagement with social issues through extensive community outreach programs.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the orders, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines: 1. Order received by the

Affiliated university 2. Order received by the Department of Higher education, Chhattisgarh Government 3. Order received by the UGC. 4.The order was received by MHRD, GOI.

Appointment and Service rules: Particularly there are three types of appointments in the college. First is the government recruitment, second by the Local Janbhagidari (JBS) Committee and third by Guest appointments. Government employees and faculties are appointed and governed by the government's rules and service conditions, The JBS employees are appointed for a fixed time period for each or teaching purpose. Their payments are decided by the Local-Janbhagidari committee. There is no service rule for them. The Guest lecturer is also appointed for each semester by the college as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It's our priority to conduct effective welfare measures for

teaching and non-teaching staff. These measures are conducted as per Government and UGC rules. Colleges as an Institution has made welfare schemes. Following are the main existing effective welfare measures for non-teaching staff:

1. GPF/CPF/DPF benefits- for provident fund.
2. GIS benefits - for group insurance.
3. Medical leave and maternity leave, for eligible staff.
4. E.L. [earn leave]
5. Festival allowances
6. Summer break, winter breaks and other gazetted holidays.
7. Casual leave and optional leave. 8. Uniform to class-D employee .

Following are the main existing effective welfare measures for teaching staff:

1. GPF/CPF/DPF benefits- for provident fund.
2. GIS benefits - for group insurance.
3. Medical leave and maternity leave, for eligible staff.
4. E.L. [earn leave]
5. Medical reimbursement, as per government law.
6. Summer break, winter break and other gazetted holidays.
7. Casual leave and optional leave as per rules.
8. Measures are taken for the teaching staff to attend a refresher courses, orientation courses, seminars, workshops, conferences, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

There are two types of Performance-based evaluation. The first is called "PBAS" and the second is called "annual secret-report". The PBAS provides feedback to the faculty member. This format

[PBAS] is filled by the employee in a given prescribed proforma, which includes all the above sets related to points and sub-points. Another type of evaluation is called the secret report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. Another type of evaluation is called the secret report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to the higher authority of the Higher Education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly. Internal Audit:

Internal audit is done by the committee formed internally in the college. Where they check every bill and receipt of every purchase and expenditure by the college. As there is no cashier in the college, faculty take turns to maintain the cashbook, receipt, bills and vouchers. It is then checked by the internal team of auditors.

External Audit: The external audit is carried out as per the University guidelines. The team of auditors from the Higher Education of Chhattisgarh come to do the audit at the Institution. With the help of a Chartered Accountant , auditing is done and a certificate is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name Principal. However the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every year in the beginning of the session, or whenever needed. The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, Janbhagidari Fund: This is very important fund to run the self-financing courses of the college. The main aim of construction of JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, . The fund is mainly spent for the salary



of JBS teachers. This fund is also audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assures its quality through IQAC. The IQAC came into existence on date 22.06.2012. The aim of constitution of IQAC is to monitor the academic development through IQAC. action to improve the academic and administrative performance of the institution. After the establishment of IQAC committee in the college, it decided to accreditate the college by NAAC accreditation. It has a standard guideline provided by the UGC. The feedback is analyzed, tabulated and uploaded in the college website. 3. The suggestions received from these stackholders are put in-front of the Principal. . 8. Preparation of annual quality assurance report (AQAR) yearly. Academic Audit through IQAC: The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education. At the beginning of the academic session, the committee collects the academic plans including publication, extension activity, innovative assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The SWOT analysis is done by the respective HoD's of the department The department evaluation report is then put in front of the Principal. The department evaluation report is then uploaded in the website

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) is established in the college. Since then its focus on improvement of quality is being done by various methods. For this, the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The availability of teachers is done by the fund of the Janbhagidari committee. is also filled by this advertising. d) Use of ICT in teaching and learning: The IQAC motivates faculty to give the message, notices and study material to students. For this purpose, faculty have created WhatsApp groups for students. The educational use of social media has also been utilized to establish communication with the students and peers. (e) Projector/PPT presentation: Some class. Teacher occasionally takes, but not regularly their classes through smart-board, ppt presentation. Motivational lectures and guest lectures are also organized with the help Projector/PPT presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution vows equality and equity among students. All Girls and boys students study in a common classroom. Also, all the students are treated equally irrespective of their gender. College is careful about maintaining gender equality and take extra steps to promote the same. From time to time awareness programs are conducted at the college. The followings are some of the examples:

**Mahila- Sashaktikaran Samiti/ Women Empowerment Cell :**

This cell promotes awareness about empowerment among women. Guest lectures were organised where eminent women personalities were called to give lectures and motivate young girls at college.

**Flagship program under NSS. :**

Awareness rallies about 'beti bachao, beti padhao' was organised under the banner of NSS.

**Girls' common room:**

A separate Girls common room is created with the purpose to provide a common place for girls.

**Safety and Security measures:**

The college keeps the issue of safety and security of its students on the top of its priorities. The identity-Cards of all the students of the college are checked at the main entrance of the college. It stops outsiders to enter the college building. There are many C.C.T.V. cameras installed in the college that provide tight security vigilance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Different types of wastes in the college both degradable and non-degradable wastes are disposed of carefully under the proper supervision of the cleaning staff.

Solid Waste Management :-As per the state government order of proper disposal of garbage, colleges has a place on their campus where the solid wastes materials are disposed. This system is called 'Ghurwa' Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

**Liquid Waste Management:-** The college is equipped with the proper drainage system. The wastewater is carried out through the pipeline. This system is made by the Public Welfare Department of the state government.

**Biomedical Waste Management:-** There is no biomedical waste management system in the college.

**E-waste Management:-** There is no e-waste management system in the college.

**Waste recycling system:-** There is no Waste recycling system in the college.

**Hazardous chemicals and radioactive waste management:-** There is no Hazardous chemicals and radioactive waste management system in the college.

**Additional:** College has established is rainwater harvesting system. The college has a huge compound, all the rainwater then gets stored underground due to the harvesting system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>D. Any 1of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built</b>	<b>D. Any 1 of the above</b>

environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution take extra effort and initiatives in providing an inclusive environment i.e. tolerance and harmony towards different cultural, regional, linguistic, communal socio-economic and other diversities.

Tolerance towards cultural and regional diversities:Our college comprises of a diverse group of students joining from neighboring cities and villages. Teacher and students jointly celebrate all the cultural and regional festivals like New-year, Pre-Diwali, advanced Christmas, and eid celebrations. All the local memorable days are also observed in the colleges. College and every one part of it take it as a responsibility to never distinguish anyone on the basis of colour, caste creed and religion.

Addressing the linguistic diversities : Students from different linguistic diversities attend our college. To promote Chhattisgarhi, college attempts competition and programs in the

Chhattisgarhi language. Chhattisgarhi is also spoken between students and teachers occasionally. In this way the institute efforts/initiatives in providing an inclusive environment where no one is left behind.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional Day is observed every year in the college. On this day along with the celebration and cultural activities, an extensive lecture is carried out on the values, rights, duties and responsibilities of citizens to the students. Apart from that, the college continuously tries to sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. Some of them are as follows: Independence Day, Republic Day and other National events are celebrated and the constitutional rights are remembered. On this occasion lecture of Principal and staff members are organized. The oath of saving constitutional values was taken. The lecture on abiding by fundamental rights and fundamental duties are stated. SVEEP Programs, Rally, Oath, Competition etc. are also organized. Every student is motivated to take part in voting. The NSS unit of college celebrates National voter's day on 25 January every year. Teacher and staff members are allotted duty a They are also engaged in conduction of local election like Gram Panchayat, Nagar Panchayat, Nagar Nigam and Legislative and Parliamentary elections.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil



<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>E. None of the above</b></p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates all the national and regional festivals. Special Diwas, Jayanti and festivals in are celebrated together with the students. National festival like Independence day and Republic day is celebrated every year. In this program, all the freedom fighters are respected by the Principal, staff members including teaching and non-teaching staff, class- C and D worker, and Students. College gives salami every year to, Sahid Kishore Pande. Note that Kishore Pande was attacked by Naxalites and died on duty. Students present slogans, songs or lectures on this occasion. Vivekanand Diwas is celebrated as Yuva Diwas and NSS day are the other two events in which students gather in a room and give slogans, lectures or songs. Competitions are also held. Staff and Student put flower's garland to Swami Vivekanand. On Teacher's day students meet in college to honour respected teacher Dr Radhakrishanans. National Unity day, students and teachers take Oath for national unity. On International Yoga Day, all staff and

students gather early on the campus. They perform Yoga and learn the importance of yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1- Teaching Program " For the students by the students"

Providing education to undergraduate college students by postgraduate students. it has been observed that launching of this program has significant impact among all the ug and pg students. by offering this program, P.G. students benefited by developing leadership quality, mentorship, communication skill, time management, dealing with studnets simultaneously U.G. students learn in very friendly envieronment and understand very easily all the aspects. Graduate students also trying to nteach and also learn to express themseleves by seeing postgraduate students.

### Best Practice II - Endowment/ Proficiency Prizes.

The endowment prizes allow gifted students to turn opportunity into action and make the absolute best use of their time to challenge themselves and excel. Time & time again when a striving student faces a financial or logistical obstacle, the fund allows us to make a strategic investment that in turn enables the student to solve the problem and move forward in the most efficient and productive way. Government PG College, Gariaband every year announces endowment prizes for the students in each academic year and in each subject. All the faculty members of the college including Principal contribute maximum for these prizes.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is a "Ragging free campus for five years. Ragging is a problem in many colleges of higher education. Our institution has no cases of ragging or harassment. Ragging is a practice in colleges, hostels and other educational institutes where the senior or an influential person tends to demoralize defame the juniors through the means of verbal or physical abuse and harassment.No fear and tension in the mind of a student are present and they can attend their classes freely without any pressure of the seniors. The students of our institution are told in the induction program held at the very beginning of the session. The institution teaches them about personality development and students are well-mannered, quite disciplined & friendly. Thus the campus completely eliminates the ragging pattern from its roots to prevent its expansion and growth. Hence this distinctive imparts uniqueness to the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College envisages following actions in the next academic year:

1. College will Organize the Workshop in the existence department.

2. To promote faculty to attend the FDP program via SWAYAM portal.

3. To conduct workshop on Entrepreneurship for the benefit of the students.

4. To organize various co-curricular activity in various department.

5. To conduct VAC courses.

6. To propose new Programme - PGDCA and seat increase in BA, BSc. B. Com in Session 2023-24.

7. To organize invited lectures in various department.